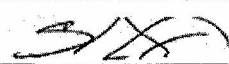


SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30				1. REQUISITION NUMBER		PAGE OF 1 2	
2. CONTRACT NO. EP-W-11-010		3. AWARD/ EFFECTIVE DATE 08/25/2015		4. ORDER NUMBER 0054		5. SOLICITATION NUMBER	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME Jennifer Kuhn		b. TELEPHONE NUMBER (No collect calls) 202-564-0844		8. OFFER DUE DATE/LOCAL TIME	
9. ISSUED BY HPOD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460				10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS </div> <div> WOMEN-OWNED SMALL BUSINESS <input type="checkbox"/> (WOSB) ELIGIBLE UNDER THE WOMEN-OWNED SMALL BUSINESS PROGRAM <input type="checkbox"/> EDWOSB <input type="checkbox"/> 8(A) </div> <div> NAICS: 541611 SIZE STANDARD: \$14.0 </div> </div>			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (16 CFR 700) <input type="checkbox"/>		13b. RATING	
15. DELIVER TO CODE Jim Harvey, TOCOR USEPA Environmental Effects Research Laboratory Gulf Ecology Division/ORD 1 Sabine Island Drive Gulf Breeze FL 32561				16. ADMINISTERED BY CODE HPD HPD US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460			
17a. CONTRACTOR/OFFEROR CODE (b)(4)		FACILITY CODE		18a. PAYMENT WILL BE MADE BY CODE RTP RTP Finance Center US Environmental Protection Agency RTP-Finance Center Mail Drop D143-02 109 TW Alexander Drive Durham NC 27711			
TELEPHONE NO. (b)(4)				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>							
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
0001	DUNS Number: (b)(4) TOCOR: Jim Harvey Max Expire Date: 11/20/2016 Period of Performance: 08/25/2015 to 11/20/2015 Task Order #0054: Technical Assistance with GMeCCs Community Sustainability Webinars The contractor shall perform all required tasks and provide all required deliverables in accordance with the Task Order Statement of Work (Use Reverse and/or Attach Additional Sheets as Necessary)						
25. ACCOUNTING AND APPROPRIATION DATA See schedule						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$11,774.00	
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED. <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED. <input type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.							
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)  ELECTRONIC SIGNATURE			
30b. NAME AND TITLE OF SIGNER (Type or print)			30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (Type or print) Stefan Martiyan			31c. DATE SIGNED 08/25/2015

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	<p>and the contractor's technical proposal dated 24 July 2015 and the contractor's revised cost proposal dated 20 August 2015.</p> <p>Total Labor Hour Estimate: 78 hours Award Type: Cost-plus-fixed-fee Total Estimated Cost: \$(b)(4) Fixed Fee: \$(b)(4) Term Form</p> <p>The obligated amount of award: \$0.00. The total for this award is shown in box 26.</p>				

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED ☐ INSPECTED ☐ ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE		32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE			32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
			32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE	
33. SHIP NUMBER	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				
38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY		
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT		42a. RECEIVED BY (Print)		
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER		42b. RECEIVED AT (Location)		
		42c. DATE REC'D (YY/MM/DD)		42d. TOTAL CONTAINERS

Statement of Work
Contract Number: EP-W-11-010
Task Order Number: 0054

I. **TITLE:** Technical Assistance with GMeCCs Community Sustainability Webinars

II. **PERIOD OF PERFORMANCE:**

From: Date of Award
To: November 20, 2015

III. **BACKGROUND:**

The goal of this Environmental Protection Agency (EPA) research task is to develop and demonstrate approaches, datasets, and tools that inform *communities* about the sustainability of their decisions based on the best available science as described in Section II.C. Communication and Outreach (page 1-18) of the Office of Sustainability (OSC) mission support contract. During a series of community workshops held around the United States in early 2011, Partnering with EPA Regions, EPA's Office of Research and Development (ORD) asked a diverse group of representatives from several different communities around the country what sustainability-related activities they are invested in, what barriers they face to becoming sustainable, and what EPA could do to assist them in their sustainable community efforts. This effort resulted in the competitive award of "Regional Community Engagement for Sustainability Workshops" (Task Order #0032) to SRA International, Inc. (SRA) under the OSC mission support contract EP-W-11-010. The work under Task Order # 0032 was successful and is now being completed and closed. Later, SRA was also competitively award Task Order # 0037 under the same mission support contract, for technical assistance with the Gulf of Mexico Community Engagement for Sustainability Workshops. Task Order# 0032 conducted five (5) workshops and four (4) webinars to relay results to the participating community leaders, and produced a final report for EPA regional partners and ORD partners. Task Order # 0037 conducted four (4) Gulf Coastal workshops and is currently producing a final synthesis report. EPA requires webinars to be conducted for each of the four (4) Gulf Coastal workshops exactly as they were conducted under Task Order# 0032 for consistency and to maintain the scientific integrity of results.

IV. **PURPOSE AND OBJECTIVE:**

Contractor shall develop, participate in, and facilitate four (4) one (1) to two (2) hour webinars with each of the communities that participated in GMeCCs community sustainability workshops conducted with SRA under Task Order # 0037. The four (4) communities are: Pensacola, FL.; Vero Beach FL; Thibodaux, LA; and Opelousas, LA. Webinar presentation/data must reflect stakeholder discussions gathered from previous workshops under Task Order # 0037 and shall discuss the communities' fundamental objectives, prioritized objectives, consideration of decision alternatives, and performance/evaluation measures that are meaningful in the context of community objectives.

V. **QUALITY ASSURANCE (QA) REQUIREMENTS:**

Check [] Yes if the following is required or [X] NO if the following is not required.

Upon award, the contractor shall make available a copy of their written Quality Management Plan that provides insight regarding how the contractor generates environmental measurements and how any project which generates environmental data using models is conducted.

Data Acceptance Criteria:

Information and Data for each webinar shall come from previous community sustainability workshops conducted under Task Order # 0037, which had an approved Quality Assurance Project Plan (QAPP). Materials for each webinar shall be reviewed by Task Order Project Officer (TOPO) and EPA staff. Presentation shall be conducted by contractor and be based on results from each respective previous workshop under Task Order # 0037.

Quality Objective:

Webinar presentation/data must reflect stakeholder discussions gathered from previous workshops under Task Order # 0037 and shall discuss the communities' fundamental objectives, prioritized objectives, consideration of decision alternatives, and performance/evaluation measures that are meaningful in the context of community objectives. Each webinar shall be conducted in a consistent and repeatable manner as that of Task Order # 0032.

VI. TASKS AND DELIVERABLES:

The TOPO will review all deliverables in draft form and provide revisions and/or comments to the contractor. The contractor shall prepare the final deliverables incorporating the TOPO's comments. Contractor shall provide the TOPO with copies of all deliverables as requested in the Task Order.

Contractor personnel shall at all times identify themselves as Contractor employees and shall not present themselves as EPA employees. Furthermore, they shall not represent the views of the U.S. Government, EPA, or its employees. In addition, the Contractor shall not engage in inherently governmental activities, including but not limited to actual determination of EPA policy and preparation of documents on EPA letterhead.

Task 1: Development and Presentation of Webinars

(Section II.C. Communication and Outreach (page 1-18))

The contractor shall develop, participate in, and facilitate four (4) one (1) to two (2) hour webinars with each of the communities that participated in GMeCCs community sustainability workshops conducted with SRA under Task Order # 0037. The four (4) communities are: Pensacola, FL.; Vero Beach FL; Thibodaux, LA; and Opelousas, LA. The Contractor shall present results and interpretation of stakeholder discussions gathered from previous workshops under Task Order # 0037 via a PowerPoint presentation, which shall discuss the communities' fundamental objectives, prioritized objectives, consideration of decision alternatives, and performance/evaluation measures that are meaningful in the context of community objectives. The contractor shall submit each webinar PowerPoint for EPA TOPO review one (1) week prior to each scheduled webinar presentation. Format, content, and approach of Contractor PowerPoint presentation shall be consistent with Task Order # 0032.

EPA/ORD TOPO and EPA staff will set up webinar. The Contractor, when requested by EPA TOPO, shall assist with coordination, logistics, timing, and participant invitations to webinar. **No travel costs shall be incurred by either EPA or the contractor.** All EPA staff and invitees shall participate through telephone and/or computer remotely. The timing and order of the webinars will depend on availability of community invitees and shall be negotiated between EPA TOPO and the Contractor. At the conclusion of each webinar the Contractor shall provide notes taken from the webinar to the EPA TOPO no later than two (2) weeks after each webinar

VII. SCHEDULE FOR DELIVERABLES: The contractor shall provide the following specific deliverables to the EPA TOPO:

	DELIVERABLE	FORM AND QUANTITY	SCHEDULE
Task 1:	Webinar PowerPoint presentation	PowerPoint presentations for each of the four (4) webinars.	Submitted to EPA TOPO one (1) week prior to each scheduled webinar.
	Participate in, and facilitate four (4) one (1) to two (2) hour webinars	Four (4) webinars.	The timing and order of the webinars will depend on availability of community invitees and shall be negotiated between EPA TOPO and contractor. All webinars shall be conducted before September 30, 2015.
	Webinar notes	Webinar notes and materials for each of the four (4) webinars.	All notes and materials shall be submitted to TOPO no later than two (2) weeks after the conclusion of each webinar.

ADDITIONAL INSTRUCTIONS / REQUIREMENTS:

Contractor shall provide own location and office equipment and supplies (computers, printers, internet connection, video conferencing equipment, etc.) for conducting pre-assessment work, community data collection, pre-workshop organization, and post-workshop report development.

All software application files shall conform to the requirements relating to accessibility as detailed in the 1998 amendments to the Rehabilitation Act, particularly, but not limited to, § 1194.21 Software applications and operating systems. Accordingly, all documents shall be submitted in Microsoft Office 2007 or higher, both Microsoft Word, Microsoft PowerPoint, and Microsoft Excel. Documents may also be submitted in Adobe Acrobat, version 9 or higher. Data shall be provided electronically in MS Excel and written report in MS Word.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES	
				1 2	
2. AMENDMENT/MODIFICATION NO.		3. EFFECTIVE DATE		4. REQUISITION/PURCHASE REQ. NO.	
001		See Block 16C		PR-HPOD-15-00163	
6. ISSUED BY		CODE		7. ADMINISTERED BY (If other than Item 6)	
HPOD		HPOD		CODE	
US Environmental Protection Agency Headquarters Procurement Operations Ariel Rios Building 1200 Pennsylvania Avenue, NW Washington DC 20460					
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(x)		9A. AMENDMENT OF SOLICITATION NO.	
SRA International, Inc.					
Attn: (b)(4)				9B. DATED (SEE ITEM 11)	
4300 FAIR LAKES COURT					
(b)(4)					
FAIRFAX VA 220334232					
CODE (b)(4)		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO.	
				EP-W-11-010	
				0054	
				10B. DATED (SEE ITEM 13)	
				08/25/2015	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: \$11,774.00
See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)
X	LIMITATION OF FUNDS NOTICE

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: (b)(4)

TOCOR: Jim Harvey Max Expire Date: 11/20/2016

The purpose of this modification is to obligate funding to the task order in the total amount of \$11,774.00. The task order is now fully funded.

LIST OF CHANGES:

Reason for Modification: Funding Only Action

Obligated Amount for this Modification: \$11,774.00

New Total Obligated Amount for this Award: \$11,774.00

Incremental Funded Amount changed from: \$0.00 to \$11,774.00

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Stefan Martiyan	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	09/02/2015

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-11-010/0054/001

PAGE 2 OF 2

NAME OF OFFEROR OR CONTRACTOR
SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Obligated Amount for this modification: \$11,774.00</p> <p>Incremental Funded Amount changed from \$0.00 to \$11,774.00</p> <p>FUNDING ALLOCATIONS:</p> <p>Estimated Cost: \$(b)(4)</p> <p>Fixed Fee: \$(b)(4)</p> <p>NEW ACCOUNTING CODE ADDED:</p> <p>14-15-C-26XQ000-301FK8XPW-2532-26A6A-1426XQE072-001</p> <p>Amount: \$11,774.00</p> <p>Payment Address:</p> <p>RTP Finance Center</p> <p>US Environmental Protection Agency</p> <p>RTP-Finance Center (AA216-01)</p> <p>109 TW Alexander Drive</p> <p>www2.epa.gov/financial/contracts</p> <p>Durham NC 27711</p> <p>Delivery Location Code: HPOD</p> <p>HPOD</p> <p>US Environmental Protection Agency</p> <p>William Jefferson Clinton Building</p> <p>1200 Pennsylvania Avenue, N. W.</p> <p>Mail Code: 3803R</p> <p>Washington DC 20460 USA</p> <p>Payment:</p> <p>RTP Finance Center</p> <p>US Environmental Protection Agency</p> <p>RTP-Finance Center (AA216-01)</p> <p>109 TW Alexander Drive</p> <p>www2.epa.gov/financial/contracts</p> <p>Durham NC 27711</p> <p>FOB: Destination</p> <p>Period of Performance: 08/25/2015 to 11/20/2015</p>				